Town of Starkey
Regular Meeting
October 14, 2021

Members Present:	George Lawson, Supervisor	Alan Giles, Councilperson
	Caryl Sutterby, Councilperson	Bill Holgate, Councilperson
	Jeremy Hall, Councilperson	
Also, Present:	Ralph Warren, Highway Superintendent	Helene Ribble, Bookkeeper
	Steven Fulkerson, Planning Board Chair	Tom Donnells, Resident
Recording Secretary:	Candace Iszard, Town Clerk	

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, Supervisor.

Approval of Minutes
Minutes of the September 9th, 2021, regular meeting of the Town Board, were approved as amended.
Minutes of the September 30th, 2021, budget workshop, were approved as written.
A motion was made by Alan Giles, councilperson, seconded by Caryl Sutterby, councilperson.
*All in favor; none opposed- Motion carried.

Public Hearing for the Zoning Regulation Local Law
- George Lawson opened the public hearing regarding changes to the Zoning Regulations at 7:01 pm.

Discussion
- George Lawson, Supervisor explained that the Yates County Planning Board will not meet this month as scheduled due to the lack of a quorum, therefore our application regarding the Zoning Regulation changes will not be reviewed.
- Steven Fulkerson, Town of Starkey Planning Board Chair, reviewed the changes. He stated that the process has taken 3-years, and most of the changes were grammatical corrections. He goes on to state that the planning board also worked to clarify regulations, to make for easier understanding. They worked on definition of terms to express intent, as well as formatting corrections. He goes on to explain that the plan is to make on-going changes regularly, in hopes of minimizing the need for large changes.

Retirement Resolution 41j
- Allows hourly employees to bank more time, toward their retirement totals.

Guest Tom Donnells
- Road concerns regarding the remediation of the property on Pine Rd
- Offered his appreciation to the Town board for all they do each day.

Health Officer
- George Lawson states that he is still looking into this. We have until the end of 2021 to appoint a new health officer.

LaBella Proposal for Architectural and Structural Conditions Assessment
- George Lawson reviewed the agreement from LaBella which would review the building site (drainage, paving, and lighting) building envelope (windows, walls, and roof), structural (foundation and framing), mechanical systems (heating, ventilation, and air conditioning), plumbing, electrical systems, life safety, ADA and code compliance analysis (for codes, accessibility, water intrusion, mold) at the town hall for cost of $2,600.
- Bill Holgate suggests that repairs should be listed to prioritize need.

Health Policy
- The board discussed the policy presented by Candace Iszard, town clerk. The board agreed that the policy needs to have a line added stating, “This policy replaces all prior Town of Starkey Health Insurance policies and resolutions.”

Wastewater Law
- George Lawson discussed concerns regarding the Wastewater Law as written stating that the law as written is stricter than the Department of Health regulations and the Department of Environmental Conservation stream map is inaccurate (referencing his personal property as example). He has concerns that the change in board members in 2022 (due to the time involved) has resulted in George being the only member involved since the

start of this proposed law. He goes on to question if we should proceed when new members will have to answer concerns on decisions that were made prior to their involvement and knowledge.

- George also suggests that utilizing a "public meeting" not a public hearing to gain involvement from the public could be beneficial in the future. He goes on to state that he will work on a 2nd letter to the property owners explaining why the Town of Starkey feels that we should not proceed with the adoption of this law as written.
- Wastewater Laws have been adopted in many other local municipalities including the towns Torrey, Milo, and Canandaigua, additionally, Seneca County has just passed (October 2021) to protect the lakes and environment.

Vacation/Sick time and Holiday for Non-Elected, Salaried Employee and Job Descriptions and Employee Handbook Review

- Tabled for now.

Supervisor's Report — George Lawson

- George Lawson mentioned that the Grocery Co-op meeting will be held on 10/21/2021 at Our Town Rocks.

Highway Report — Ralph Warren

- Ralph stated that the paving is complete on Peelle and Hunt roads, the crew has also been hauling sand in preparation for the winter months. Railroad crossings have been redone by the Finger Lake Railroad crews at the 3 locations within the Town of Starkey.

Town Clerk — Candace Iszard

- The monthly town clerk report was given to the Board.

Resolutions

RESOLUTION 38 -2021

RESOLUTION AUTHORIZING ADOPTION OF LOCAL LAW NO. _1_ OF 2021

On a motion by Bill Holgate, councilperson, seconded by Caryl Sutterby councilperson, the following resolution was.

ADOPTED Ayes 5 George Lawson, Alan Giles, Caryl Sutterby, Bill Holgate, Jeremy Hall
Nays 0

RESOLVED that the Town Board, Town of Starkey does hear by adopt the following:

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Starkey for a public hearing to be held by said Town Board on _October 14, 2021, at 7:00 p.m. at Starkey Town Hall, 40 Seneca Street, Dundee, New York, to hear all interested parties on a proposed Local Law entitled, "Town of Starkey Zoning Regulations Local Law" and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town of Starkey, on September 23 and October 6, 2021 and other notices required to be given by law were properly served, posted or given; and

WHEREAS, said public hearing was duly held on October 14, 2021, at 7:00 p.m. at the Starkey Town Hall, 40 Seneca Street, Dundee, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

WHEREAS, pursuant to part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law it has been determined by the Town Board that adoption of said Local Law would not have a significant effect upon the environment and could be processed by other applicable governmental agencies without further regard to SEQR; and

WHEREAS, the Town Board of the Town of Starkey, after due deliberation, finds it in the best interest of the Town of Starkey to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Starkey hereby adopts said Local Law No. __1__ of 2021, entitled "Town of Starkey Zoning Regulations Local Law", a copy of which is attached hereto and made a part of this resolution, and be it further

RESOLVED, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Starkey, to publish an abstract of this local law in the Town's official newspaper and to give due notice of the adoption of said local law to the Secretary of State of New York.

I, Candace Iszard, Town Clerk of the Town of Starkey do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Starkey on _ October 14, 2021, by the following vote:

	Aye	**Nay**
George Lawson	X____	_____
Caryl Sutterby	X____	_____
Jeremy Hall	X_____	_____
William Holgate	X____	_____
Alan Giles	X____	_____

Dated: October 14, 2021

_____
Candace Iszard, Town Clerk

RESOLUTION 39 -2021

Employee Health Insurance Benefits and Policy

On a motion by Jeremy Hall, councilperson, seconded by Alan Giles, councilperson, the following resolution was.
ADOPTED Ayes 5 George Lawson, Alan Giles, Caryl Sutterby, Bill Holgate, Jeremy Hall
Nays 0

RESOLVED that the Town Board, Town of Starkey, does hereby adopt the "Town of Starkey Employee Benefits Policy & Procedures Manual." This policy replaces all prior Town of Starkey Health Insurance policies and resolutions.

RESOLUTION 40 -2021

LaBella Proposal for Architectural and Structural Conditions Assessment

On a motion by Caryl Sutterby, councilperson, seconded by Bill Holgate, councilperson, the following resolution was
ADOPTED Ayes 5 George Lawson, Alan Giles, Caryl Sutterby, Bill Holgate, Jeremy Hall
Nays 0

RESOLVED that the Town Board, Town of Starkey, does hereby authorize the signing of the LaBella agreement for total cost $2,600

Audit of Claims

On a motion by Alan Giles, councilperson and seconded by, Caryl Sutterby, councilperson the bills contained in the October 14th, 2021, abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund		**Vouchers Number:** 190-G through 208 -G	$5,298.89
Highway Fund		**Vouchers Number:** 100-H through 111-H	$95,316.39
Ayes	5	George Lawson, Alan Giles, Caryl Sutterby, Bill Holgate, Jeremy Hall	
Nays	0		

With no further business, on a motion by George Lawson the meeting was adjourned at 8:19 PM.

Dated: October 14th, 2021

Candace Iszard

Candace J. Iszard, Starkey Town Clerk