Town of Starkey
Regular Meeting
January 8, 2026

Council Members Present:	George Lawson, Supervisor	Tim Senavaitis, Councilperson
	Caryl Sutterby, Councilperson	Julie Dunkelberger, Councilperson
	Jeremy Hall, Councilperson	
Council Member Absent:	None	
In-Person Attendees:	Teresa Grady, Assessor's Office	Tom Grady, Code Officer
	Fred Cratsley, Highway Superintendent	Robert Cooke, Resident
	Nicholas Sutherland, DCS Government Student	
Zoom Attendees:	William Lawson, Jr, Zoning Board	Robert Schiesser, Resident
Recording Secretary:	Candace Iszard, Town Clerk	

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, Supervisor.

Pledge of Allegiance- George Lawson led the pledge of allegiance.

Approval of Minutes
Minutes of December 12, 2025, regular meeting were approved as written by a motion made by Julie Dunkelberger, councilperson, seconded by Caryl Sutterby, councilperson.
*All in favor; none opposed- Motion carried.

Opening of the Public Hearing for Proposed Solar

- The advertised public hearing on the Proposed Solar was opened at 7:02 PM by George Lawson, Supervisor, for discussion with the residents attending this meeting.

Public Comment - No Comments were made.

Closed Public Hearing for Proposed Solar

- George Lawson made a motion to close the public hearing on the Proposed Solar at 7:39 PM, seconded by Caryl Sutterby, councilperson.

*All in favor; none opposed- Motion carried**.**

Public Comment- none

Budget Amendments

On a motion by Jeremy Hall, councilperson seconded by Caryl Sutterby, councilperson the following resolution was ADOPTED

Ayes: George Lawson, Tim Senavaitis, Julie Dunkelberger, Jeremy Hall Caryl Sutterby
Noes: None
Abstentions: None Absent: none **Appr: 5-0**

RESOLVED that the Town Board, Town of Starkey, does hereby approve the following 2026 budget transfers, related to the 2025 budget:

To cover IT Wages	Decrease A1650.4 IT Contractual	$322
	Increase A1650.11 IT P.S.	$322
To cover Propane Charges	Decrease A50 I0.4 Superintendent Contractual	$1420
	Decrease A1620.4 Town Hall Contractual	$477
	Increase A5 l 32.4 Garage Contractual	$1897
To cover Touch of Christmas	Increase B2110 - Zoning fees	$200
	Increase B7310.4 Youth Program	$200

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To cover YC Soil & Water Inspections	Increase B2110 - Zoning fees	$357
	Increase B8010.4 Zoning Contractual	$357
To cover Vacation, Buy Out	Increase B2110 - Zoning fees	$170
	Increase B8010.1 Zoning P.S.	$170
To cover Vacation, Buy Out	Increase DA240 I Interest & Earnings	$2496
	Increase DA5142. I Snow Removal P.S .	$2496
To cover Fuel Expenses	Increase DA2401 Interest & Earnings	$3767
	Increase DA5 I 42.4 Snow Removal Contractual	$3767

Audit of Claims

On a motion by Carol Sutterby, councilperson and seconded by Julie Dunkelberger, councilperson

2025 Abstract #0014 January 8, 2026 Vouchers Number: 425 through 44a

The vouchers contained in the above-mentioned abstract were reviewed by the Town Board and are authorized for payment in the amount totaling $14,844.47 *All in favor; none opposed- Motion carried.

2026 Abstract # 0001 January 8, 2026 Vouchers Number: 1 through 23

The vouchers contained in the above-mentioned abstract were reviewed by the Town Board and are authorized for payment in the amount totaling $376,938.04 *All in favor; none opposed- Motion carried.

Department Reports

Department Reports

- **Assessor:** Discussed a proposed agreement with the Town of Barrington to split bookkeeping and continuing education costs 50/50.
- **Code Enforcement:** Discussed potential PB/ZBA yard signs for property notification. There are concerns regarding who installs and maintains them. Tom noted upcoming training on floodplain management.
- **Highway:** Fred reported on recent snow removal, including a 3:00 AM emergency call.
- **Clerk:** Reported issues with tax bill mail delivery due to regional postal routing. Public hearing notices will now also be posted on the town website with an email alert option.
- **Supervisor:** Provided updates on financial standing and upcoming grant opportunities.

Town Hall Maintenance

- The Board entered execution session to discuss the details of the submitted bids.

Resolutions

Resolution 1 -2026

Motion By: Jeremy Hall Second By: Tim Senavaitis

AUTHORIZING THE SUPERVISOR TO EXECUTE THE 2026 FIRE PROTECTION CONTRACT

WHEREAS, the Town of Starkey requires fire protection and emergency ambulance services for its Fire Protection District for the calendar year 2026; and

WHEREAS, the Village of Dundee, with the approval of the Dundee Volunteer Fire Department, has agreed to provide such services under the terms and conditions set forth in the proposed contract; and

WHEREAS, the Town Board has reviewed the contract and finds it to be in the best interest of the Town and its residents;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Starkey hereby authorizes and directs the Town Supervisor to execute the 2026 Fire Protection and Emergency Ambulance Services contract with the Village of Dundee and the Dundee Volunteer Fire Department, for an annual fee of **$250,863.78**, as specified in the contract below; and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to take all necessary actions to implement the terms of the contract, including payment and compliance with insurance and reporting requirements.

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Duly put to a vote as follows:
Ayes: George Lawson, Tim Senavaitis, Julie Dunkelberger, Jeremy Hall Caryl Sutterby Noes: none
Abstentions: none **Appr: 5-0**

Resolution 2 -2026 Sign Touch of Christmas Agreement 2026

Motion by: Caryl Sutterby Seconded: Jeremy Hall

WHEREAS, the Town of Starkey wishes to engage the services of "Touch of Christmas" for the benefit of the community; and
WHEREAS, a proposed agreement has been reviewed regarding the terms, conditions, and fiscal impact of such services; and
WHEREAS, funds for this purpose have been identified within the current fiscal budget;
NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized and directed to execute an agreement with "Touch of Christmas" for a term beginning 1/1/2026 and ending 12/31/2026; and
BE IT FURTHER RESOLVED, that the total compensation under said agreement shall not exceed $200, payable upon the successful completion of the terms outlined in the contract; and
BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Duly put to a vote as follows:
Ayes: George Lawson, Tim Senavaitis, Julie Dunkelberger, Jeremy Hall Caryl Sutterby Noes: none
Abstentions: none **Appr: 5-0**

Resolution 3 -2026 Setting Hourly Wages for Information Technology (IT) Personnel
Motion by: Tim Senavaitis Seconded: Jeremy Hall

WHEREAS, the Town Board of the Town of Starkey is responsible for establishing the rates of compensation for town employees and personnel; and
WHEREAS, the Town Board has reviewed the budgetary requirements and service needs for Information Technology support for the 2026 fiscal year;
NOW, THEREFORE, BE IT RESOLVED, that the hourly wage for the Information Technology (IT) Personnel position is hereby set at **$20.75 per hour**, effective January 1, 2026]; and
BE IT FURTHER RESOLVED, that the Town Supervisor and Town Bookkeeper are authorized to take all necessary actions to implement this rate of pay within the town's payroll and accounting systems.
Passed and Adopted this 8th day of January, 2026.

Duly put to a vote as follows:
Ayes: George Lawson, Tim Senavaitis, Julie Dunkelberger, Jeremy Hall Caryl Sutterby Noes: none
Abstentions: none **Appr: 5-0**

Resolution 4 -2026 Accepting and Approving the Annual Audit of the Town Justice Records
Motion By: Julie Dunkelberger Second By: Jeremy Hall

WHEREAS, pursuant to Section 2019-a of the Uniform Justice Court Act, every Town Justice is required to present their records and docket to the Town Board for annual audit, or to cause such records to be audited by a designated person or firm; and

WHEREAS, the Town Board of the Town of Starkey [conducted said audit / received an audit report from (Caryl Sutterby and George Lawson) on January 7th, 2026 for the fiscal year ending December 31, 2025; and

WHEREAS, the audit included a review of the Justice Court cashbooks, bank statements, monthly reports to the Office of the State Comptroller, and pending case files; and

WHEREAS, the records were found to be maintained in a satisfactory manner and in compliance with state requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Starkey hereby accepts and approves the audit findings for Town Justice Carrie A. Wood for the 2025 fiscal year; and

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BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to forward a certified copy of this resolution, along with any required documentation, to the New York State Office of Court Administration as evidence of compliance with statutory requirements.

Passed and Adopted this 8th day of January, 2026.

Duly put to a vote as follows:
Ayes: George Lawson, Tim Senavaitis, Julie Dunkelberger, Jeremy Hall Caryl Sutterby Noes: none
Abstentions: none **Appr: 5-0**

Resolution 5 -2026 Support the application of Lakemont Landing for Grant
Motion By: Jeremy Hall Second By: Tim Senavaitis

Authorizing and Supporting the Grant Application for the Lakemont Landing Project
WHEREAS, the Town of Starkey is committed to improving local infrastructure; and
WHEREAS, the Town of Starkey is seeking financial assistance through the [Name of Grant Program, e.g., Yates County Natural and Recreational Resources Grant or NYS Consolidated Funding Application] to support the costs of this project; and
WHEREAS, the grant application requires the formal endorsement and support of the governing body of the municipality in which the project is located;
NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Starkey hereby officially supports and endorses the application for grant funds for the Lakemont Landing project; and
BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute any and all documents, including the grant application and any subsequent agreements, necessary to secure and administer these funds.
Passed and Adopted this 8th day of January, 2026.

Duly put to a vote as follows:
Ayes: George Lawson, Tim Senavaitis, Julie Dunkelberger, Jeremy Hall Caryl Sutterby Noes: none
Abstentions: none **Appr: 5-0**

Enter Executive Session
On a motion by George Lawson, Supervisor, and seconded by Julie Dunkelberger, councilperson, the Town Board entered the executive session at 8:05 PM Jeremy Hall was excused from the meeting to discuss a medical, financial, credit or employment history of a particular person(s), or corporation or relating to appointment, promotion, demotion, discipline or removal.

On a motion made by Caryl Sutterby, councilperson seconded by George Lawson, supervisor.
Close Executive Session at 8:12 PM.

Resolution 6 -2026 Contract with Tracey Miller for Outside Maintenance at the Town Hall
Motion By: George Lawson Second By: Tim Senavaitis

WHEREAS, the Town of Starkey requires consistent and reliable maintenance of town-owned properties, including mowing, weed eating, and snow removal; and
WHEREAS, the Town Board seeks to ensure the safety and aesthetic appeal of public grounds throughout the year; and
WHEREAS, Tracey Miller has provided a proposal to perform these services for the 2026 calendar year;
NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Town Supervisor to enter into a contract with Tracey Miller for outside maintenance services at the following rates:

- **Lawn Care** (mowing & weed eating)**:** $600.00 annually.
- **Spring and Fall Clean Up:** $200.00 annually
- **Snow Shoveling/Removal:** $300.00 annually.

BE IT FURTHER RESOLVED, that the contractor shall provide proof of General Liability Insurance and Workers' Compensation insurance (if applicable) prior to the commencement of any work; and
BE IT FURTHER RESOLVED, that the term of this agreement shall be from January 1, 2026, through December 31, 2026, with total expenditures not to exceed $1100.00.
Passed and Adopted this 8th day of January, 2026.

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Duly put to a vote as follows:

Ayes: George Lawson, Tim Senavaitis, Julie Dunkelberger, Caryl Sutterby Noes: none
Abstentions: none **Appr: 4-0**

The minutes of this meeting will be offered for approval at the next regular Town Board meeting, February 12, 2026 at 7:00 PM.

The meeting adjourned at 8:16 pm by George Lawson.

Candace J. Iszard, Starkey Town Clerk

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