Town of Starkey

40 Seneca Street
Dundee, New York 14837
Email: Code@StarkeyNY.gov
Office: 607-243-7996
Fax: 607-243-7764

Application No.: _____
Date Filed: _____
Fee Paid: _____
Received By: _____
Decision _____ Date _____

Home Occupation Application

Instructions: Please complete Items 1 – 5. If an Item is not applicable, enter NA. Return the original completed application and attachments to the Code Official.

1. Applicant

Name _____
Street Address _____
City _____ State _____ Zip Code _____
Telephone: Day _____ Night _____ Cell _____
E-Mail Address _____

2. Property Owner (If Applicant is not the Property Owner)

Name _____
Street Address _____
City _____ State _____ Zip Code _____
Telephone: Day _____ Night _____ Cell _____
E-Mail Address _____

3. Where will the Home Occupation be conducted? (select one)

O Within existing Residences O Accessory Building O New structure

4. Information regarding Home Occupation

Attach a drawing or sketch of the property that shows all the following:

Property Information

a. The size of the property.
b. The location of all existing structures, property lines and easements.
c. Parking area(s)

Home Occupation Information

Please provide drawing of existing room lay out that shows the following:

a. Size of existing structure _____
b. Total number of rooms _____
c. Number of rooms proposed for Home Occupation use _____
d. Number of Employees _____
e. Zoning District _____

5. Affirmation by Applicant/Property Owner

I declare that I have read and understand the Town of Starkey Zoning regulations concerning Home Occupations, and hereby certify that this application meets these requirements. I further agree to meet with the Town of Starkey Planning Board if in the future the nature **or** size of the Home Occupation changes. (Special Use Permit Application maybe required.)

Applicant Signature _____ Date _____

Property Owner Signature _____ Date _____
(Required if the Applicant is not the Property Owner)